**Head Housekeeper**

Salary – Negotiable

Location: Woodland Lakes Lodges, Thirsk, North Yorkshire

Hours: 32hrs – 37.5 hrs

Company: Coppergreen Developments Ltd

A fantastic opportunity has arisen for a Head Housekeeper to join our friendly housekeeping team at our Woodland Lakes Lodges holiday park, based in Thirsk North Yorkshire.

As Head Housekeeper, you will be responsible for the management of a busy housekeeping department. You will be the key representative within the Park.

**What you will be doing**

Working for a 5-star holiday home & lodge Park, your daily duties will include;

* Managing staff, including the whole employee lifecycle of recruitment,

development, disciplinaries, grievances and appraisals.

* Health & Safety Management – Compliance with park procedures, documentation including risk assessments and monthly inspections.
* Monitoring lodge attendant productivity, supervisory hours and weekly budget control.
* Maintenance reporting – Managing the reporting
* Brand standards – Ensuring that Housekeeping complies with our standards
* Cleaning luxurious accommodation to an immaculate standard
* Ensuring each accommodation has the correct inventory ready for new holidaymakers
* Ensuring excellent attention to detail, and 5-star standards are maintained at all times
* Communicating with your manager and the maintenance teams regarding your progress and any issues that may arise

**What we are looking for**

* Experience of working in a management capacity within the hospitality industry or a similar customer service sector
* Excellent people management skills and an understanding of rotas and schedules
* A welcoming, friendly and outgoing manner and the passion and ambition to develop and motivate your team
* A high level of attention to detail and you must demonstrate high levels of quality
* A hands-on approach needed - to support the front-line team and potentially clean rooms
* Flexible working hours, including weekends depending on business needs.

**What you’ll get in return**

We want you to enjoy what you do and where you work. That's why we’ll give you all the support you need plus the following:

* Opportunities for staff progression not limited to only housekeeping
* Auto-Enrolment into Company Pension Scheme
* 28 days annual holiday entitlement including bank holidays

**Applying**

All applications must be accompanied with a current CV which will be used to assess your suitability for the role. Please ensure all the skills, experience and qualifications requested are clearly demonstrated on your CV as explained in the body of the advert.

All applicants must provide their right to work documentation at interview stage, such as a valid passport which will be verified to check your eligibility to work and live in the UK

All roles will be subject to a successful disclosure at an appropriate level from Disclosure and Barring Service (DBS).

Please contact [lisa.dickinson@investors-in-leisure.co.uk](mailto:lisa.dickinson@investors-in-leisure.co.uk)