



WOODLAND LAKES LODGES

RECEPTION SUPERVISOR

Location: Woodland Lakes Lodges Thirsk

Woodland Lakes Lodges, as part of Landal Greenparks partnership, offers peaceful lodge and holiday accommodation with fantastic levels of refinement and comfort built for guests who place a real emphasis on relaxation and nature.

Job summary

A fantastic opportunity has arisen for a Reception Supervisor to join our friendly team, at Woodland Lakes Lodges near Thirsk. As the receptionist supervisor you will be responsible for overseeing the daily operational duties of the welcome desk.

About the candidate:

We are looking for an experienced receptionist, who is looking for a challenge, who shares our values and have a genuine passion for delivery of excellent customer service. We want staff who understand that having such high customer standards can contribute to the whole customers experience. We need someone who leads, motivates and engages with customer and visitors to exceed our guest expectations.

Main duties and responsibilities

As the receptionist, you will be responsible for the management of a busy welcome desk. You will be a key senior representative within the Park.

Key Skills and Experience

- Experience of working with the public is desired and you will have experience of working on a reception
- Excellent communication skills both oral and written
- First class interpersonal skills
- Knowledge of health and safety would be advantageous as you will be required to ensure health and safety is adhered to
- Ensuring excellent attention to detail, and 5-star standards, are maintained at all times
- Communicating with your manager and maintenance regarding any issues that may arise
- A high level of attention to detail and demonstrate high levels of quality
- A hands-on approach needed
- Flexible working hours, including weekends depending on business needs

What you offer

- A friendly and outgoing personality
- A passion for proving the best customer service possible
- Attention to detail
- The ability to remain calm under pressure
- Can do attitude

Benefits, Salary and Hours of Work

- Pension
- Competitive pay and holiday entitlement
- Training and development to progress within the company
- 25 hrs/week (PT) 40 hrs/week (FT) Pay £9.50 per hour

Applying

All applications will preferably be accompanied by a current CV which will be used to assess your suitability for the role.

To apply for this please click on the link below:

<https://www.woodlandlakeslodges.co.uk/vacancies/>